

**TOWN OF SOUTH BETHANY
TOWN COUNCIL WORKSHOP MEETING MINUTES
SEPTEMBER 23, 2010**

ATTENDANCE

PRESENT: Mayor Jay Headman; Councilpersons John Fields, Bob Cestone, Tim Saxton, Sue Callaway, and Rob Youngs; Town Manager Melvin Cusick; and Code Enforcement Constable Dan West

EXCUSED ABSENCE: Councilman George Junkin

MEETING CALLED TO ORDER

Mayor Headman called the September 23, 2010, Town Council Workshop Meeting to order at 6:00 p.m.

PUBLIC COMMENT PERIOD

There were no public comments.

ADOPTION OF MINUTES

- **Town Council Regular Meeting Minutes, September 10, 2010** – A motion was made by Councilman Fields, seconded by Councilwoman Callaway, to accept the September 10, 2010, Town Council Regular Meeting Minutes. The motion was adopted.

RICHARD HALL MEMORIAL PARK COMMITTEE REPORT

Councilman Fields summarized the Richard Hall Memorial Park Committee's progress:

- June 5: The Richard Hall Memorial Park Committee was formed.
- July 29: The Richard Hall Memorial Park Committee's first meeting.
- September 1: The first reports from committees were due.
- September 23: The Richard Hall Memorial Park Committee's second meeting. The committee reports due on September 1 were discussed.

Councilman Fields stated that the Richard Hall Memorial Park Committee has two factions that are diametrically opposed to each other which makes it difficult to come to a consensus. He believes the Richard Hall Memorial Park Committee has made progress, but the Committee does not yet have a report for Council's approval.

After a discussion regarding the October 2010 ZEPHYR article written and submitted by Councilman Fields (deadline to submit articles was September 15), Mayor Headman asked Councilman Fields if he would make adjustments or modifications to the article based on feedback received at the September 23, 2010, Richard Hall Memorial Park Committee meeting. Councilman Fields said the article is fine just as it was written, but he is not opposed to making some adjustments and modifications. Mayor Headman asked Councilman Fields to submit changes to the article. Councilman Fields agreed.

BUDGET AND FINANCE COMMITTEE REPORT

Councilman Saxton reported that the Town's auditor reviewed the draft of the audit with the Town this afternoon. The auditor had three findings in the management report regarding the process of collecting fees. Councilman Saxton stated that it is a nonissue because the process has already

been fixed. The auditor reported that expenditures are down and revenues left a net positive. Councilman Saxton complimented the staff for the work they have done to keep within budget and to come in under budget in a lot of expenditure areas. Councilman Saxton stated that during the budget process Council will need to identify the Town's reserves better due to an accounting change regarding defining reserves. There are five categories to define reserves in.

Councilman Youngs inquired about the status of the deed for Tract II. Mayor Headman stated that the Town's lawyer has researched the deed and the heirs' lawyer, Mr. Ames, is taking the responsibility of getting all of the heirs' signatures. Once that is done, the Town will sign it and the Town's lawyer will finish processing the paperwork.

TRASH/RECYCLING SCHEDULE

Mayor Headman stated that at the August 26, 2010, Workshop Meeting he was looking at the possibility of making modifications to the Town's existing trash schedule and at the same time adjust when recycling would be picked up. Mayor Headman explained that when recycling first started in town, a lot of part-time residents wanted the recycling pickup to be on Saturday, but for various reasons DSWA was not willing to pick up on Saturdays. Mayor Headman's intent is for the Town to cut back on the number of trash pickups and use those savings to offset potential cost increases from the tipping fee increase.

Councilman Fields believes recycling should be picked up once a week on a year-round basis.

The Town Manager stated that the Town has checked with Allied Waste and they will charge the Town for each recycling cart in town (if a property owner has two carts, Allied Waste will charge for two carts). Councilman Saxton inquired if there was a way to satisfy the year-round residents so that they could have one extra recycling cart rather than adding an extra recycling pickup.

The Town Manager will discuss the following scenarios with Allied Waste:

Option One – Trash Collection:

April, May and September: One pickup (Monday)
 June, July, and August: Three pickups (Monday, Wednesday, and Friday*)
 October to March: One pickup (Monday)

Option Two – Trash Collection:

April, May, and September: One pickup (Monday)
 June July, and August: Two pickups (Monday and Friday*)
 October to March: One pickup (Monday)

*By moving the trash collection day from Saturday to Friday recyclables can be picked up on Saturday.

The Town Manager will also get a price from Allied Waste for recycling weekly.

PUBLIC COMMENT PERIOD

Regarding the Richard Hall Memorial Park Committee, Pat Van Cleave believes it would help if the Committee went back to the agreed upon protocol that they were working on at their first meeting.

A motion was made by Councilman Saxton, seconded by Councilman Cestone, to move into Executive Session.

EXECUTIVE SESSION

Council went into an Executive Session at 7:10 p.m. to discuss legal matters with respect to pending or potential litigation pursuant to 29 Del. C 10004(b)(4).

RECONVENE WORKSHOP MEETING

Council reconvened the Workshop Meeting at 7:20 p.m.

A motion was made by Councilman Cestone, seconded by Councilman Youngs, to accept the Board of Adjustment's ruling that Council discussed in Executive Session. The voting was as follows:

FOR THE MOTION: Mayor Headman and Councilpersons Fields, Cestone, Saxton, Callaway, and Youngs

AGAINST THE MOTION: None

The motion carried with a 6-0 vote.

PROPOSED CHANGES TO CHAPTER 145, ZONING

Councilman Cestone reviewed Ordinance 155-10 which will have its first reading at the October 8, 2010, Town Council Regular Meeting.

ADJOURNMENT

A motion was made by Councilman Fields, seconded by Councilman Cestone, to adjourn the September 23, 2010, Town Council Workshop Meeting at 7:30 p.m.

phs:Workshop Minutes.9.23.10