



## COMMUNITY ENHANCEMENT COMMITTEE

### MEETING MINUTES

FEBRUARY 29, 2016 – 1:00 PM – 3:00 PM

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#### **Welcome and Introduction of Attending Committee Members**

The meeting was attended by the following members: Sue Callaway, Chair; Donna Farrow; Diann Nazarian; Carol Stevenson; Pat Weisgerber; and Don Chrobot, Public Works Supervisor.

#### **Public Comments and CEC Member Comments**

There was no public in attendance. CEC members had no specific comments. Sue Callaway added that at the March meeting she would like to work on revisions to the beautification flyer that has been sent out to homeowners in the spring for the past few years. She will forward the flyer to the CEC members for ideas and comments. A graphic designer will be used to update the look of the flyer.

#### **Approval of 12-9-15 Meeting Minutes**

Diann Nazarian made a motion to approve the minutes from the 12-9-15 CEC meeting which was seconded by Pat Weisgerber. All members were in favor of the motion and the minutes were approved.

#### **Review, Discussion and Update on FY 17 DRAFT BUDGET Items**

Sue Callaway presented a review of the CEC FY17 Draft Budget and noted the updated changes presented at the 2-26-16 Town Council Budget Workshop. The changes included: **1)** a recommendation made by the Budget & Finance Committee to move the Public Works \$3,000 budgeted costs for commercial grade Christmas lights to the CEC budget. *Don noted that the lights should be indicated as a capital expense and be depreciated;* **2)** The results of the 2015 South Bethany Survey indicated an interest in installing more street lights, particularly on Canal Drive and Anchorage Drive. Based on a 2015 grant proposal developed last year and recently confirmed, the

CEC is adding the amount of \$6000 for street lights. It is recognized that there are many steps involved for this project, but important to set aside the funding per further investigation. *Sue noted that Tim Saxton will be providing this update to the B&F Committee at their next meeting.* Sue pointed out the following: Delmarva Power does not charge for the products but only for installation. Installation costs for a total of 9 lights (one free standing street light, similar to the recently added lights in Cat Hill, for each intersection along Canal Drive) is 6,000 and 70 Watt HPS is \$15.00 per light per month x 12 x 9 = \$1,620 per year for nine lights; **3)** On February 12, 2016 the Historical Society approved a contribution of \$500 towards the completion of the proposed Historical signs initiative thus lowering the CEC budget by \$500 (*Sue Callaway and Pat Weisgerber agreed to meet prior to the next CEC meeting and organize the Historic photos and present some suggestions to the CEC at the March meeting – CEC proposed choices will then be presented to the Historical Society for their final review and approval – the group also agreed on a size of 20" x 24"*); **4)** the proposed budgeted costs of \$500 for the proposed Art Show remains in the budget. *However, Sue informed the group that, while supportive of the idea, the York Beach Mall owners are now not in favor of the suggested date of Labor Day weekend for the art show due to high traffic volume and parking. The group then discussed moving the show to Town Hall and keeping with the Labor Day weekend as there are too many SB activities throughout the summer and not adequate time available to plan one for this spring. The consensus was for Sue to contact Richard Mais regarding a spring 2017 date and contact Tara Grim and Damon Pla and explore interest in hosting it at Town Hall on Labor Day weekend 2016;* **5)** the Welcome Sign proposed budget was then discussed. Sue noted that due to the recent car accident destroying the north end Welcome Sign – the budget has been revised to cover the cost of replacing one new sign for the south end Welcome Sign – Insurance will cover the cost of replacing the north end sign. The estimated costs have been forwarded to the insurance company. The group then reviewed the design presented by Signarama and made several suggested changes such as insert fewer waves; make the waves fatter; perhaps do a horizontal wave design with incoming waves and sandy beach; darker and bolder blue on the lettering; and make the waves more of a blue/green color. *Sue will forward these ideas to Signarama and noted that they will also reach out to AdArt for design and estimate ideas. Sue and Don will measure the existing sign again and evaluate a cardboard template that Don has made to finalize the sign size. Rick Gentile will work on the new landscaping designs for both the north and south beds and present them at the March meeting;* and **6)** there was little if any discussion regarding the other typical CEC budgeted items.

### **Update on Condition of grass within Route 1 Median and follow-up to the January 7<sup>th</sup> Meeting with Chief of Police, Mayor and Public Works**

Sue reported to the group about the meeting held on January 7<sup>th</sup> and the follow-up to that meeting. Sue presented photos of the damaged areas to the group. Sue and Don discussed their recommendation to have the police locate their cars consistently in one designated area north of Layton Road – the largest damaged area. Chief Crowson would not commit to one location as he indicated that each officer has their preferred location. Sue noted that she asked if they would try it for one month to evaluate the impact on their police work on Route 1 – but Chief Crowson would not agree to that. In addition, Don and Sue requested that the officers refrain from parking on the median after heavy or constant rain or snow as this causes deeper and longer ruts. While CEC and

Public Works is understanding of the safety issue, they pointed out that the continuous damage is counterproductive to the landscaping and water quality initiatives and undermines the work that has been accomplished on the median throughout the past few years. The Chief also noted that positioning their cars in the turning lanes can be dangerous to them; that parking on side streets is challenging; and that staying in one area is too limiting and predictable. *A follow-up meeting will be held in March to further discuss the issue.*

### **Update on the following: Don Chrobot**

- Replacement of 12 Existing Street Lights – Don stated that *Delmarva Power reported that the remained 6 street lights will be replaced within the next couple of weeks.* Weather delays prevented the work from occurring in January and February as previously planned.
- Phase 4 of the covered sign posts on the East side of Route 1 – Don reported that all additional sign posts on the east side of Route 1 have been replaced.
- Spring Landscaping Plans – The group discussed some of the types of plants that have been very successful and which ones will be used again this year. Plans are underway to order the plans for late spring planting.
- Confirmation of Earth Day Date and location and design plan – The site for the Earth Day adoption is the Route 1 canal end between Henlopen and Brandywine. *Rick Gentile will prepare the landscaping design and present it at the March CEC Meeting.* The group confirmed the date for the Earth Day celebration and planting as **TUESDAY, APRIL 19<sup>TH</sup> AT 9:00 AM.**



### **Confirmation of Next Meeting Date and Adjournment**

The next CEC meeting will take place on **WEDNESDAY, MARCH 23<sup>RD</sup> AT 10:00 AM AT TOWN HALL.** A motion was carried to adjourn the meeting at 3:00 PM.