



**TOWN OF SOUTH BETHANY  
BUDGET AND FINANCE COMMITTEE MEETING MINUTES  
DECEMBER 14, 2012**

The SBBFC met on Friday, December 14th, at 1:00 pm at Town Hall.

In attendance were Pat Voveris, Renee McDorman, Tony Caputo, Kent Stephan, and Joe Conway. Steve Farrow participated remotely, by phone.

Renee reviewed expenses related to storm, Sandy. More than \$61,000 in expenses have been submitted to FEMA for reimbursement. Renee estimates a FEMA remuneration between \$35,000 and \$40,000. She mentioned the loss of holiday lights during the storm was not included in the itemization for FEMA. The \$61,000 included labor costs, a heating unit, and the Allied trash expense of more than \$26,000. She further explained we would receive reimbursement for use of our equipment, such as trucks, ATV, chain saw, and we would have a 30-day window to report Public Works labor. That might account for an additional \$1,000.

There were no Public Comments.

The FY2013 Budget was then reviewed. Revenue numbers are strong, with both Transfer Tax Revenue and Rental Revenue numbers surpassing overall budget projection, in just 7 months into the FY2013 Budget.

Departments are all operating within their budgets. The only material item discussed was the January 2014 projection from The State of Delaware for an increase in Workman's Compensation Rate.

The FY2014 Budget process was then discussed. All agreed to include a Table of Contents, Graphs for Revenues & Expenses, Pie Charts for Revenues & Expenses, and a Summary Page.

Tony spoke to the need of new verbiage in the Treasurer's Monthly Snapshot, and reports generated by Renee. Headings and dollar signs need to be addressed. Joe suggested the chart of accounts be listed in numerical order by page, for easier following.

The group adjourned at approximately 2:30 pm, with a plan to meet in January to review the FY2014 Draft Budget.