



South Bethany Police

BUILDING ADDITION PROPOSAL

South Bethany Police Department

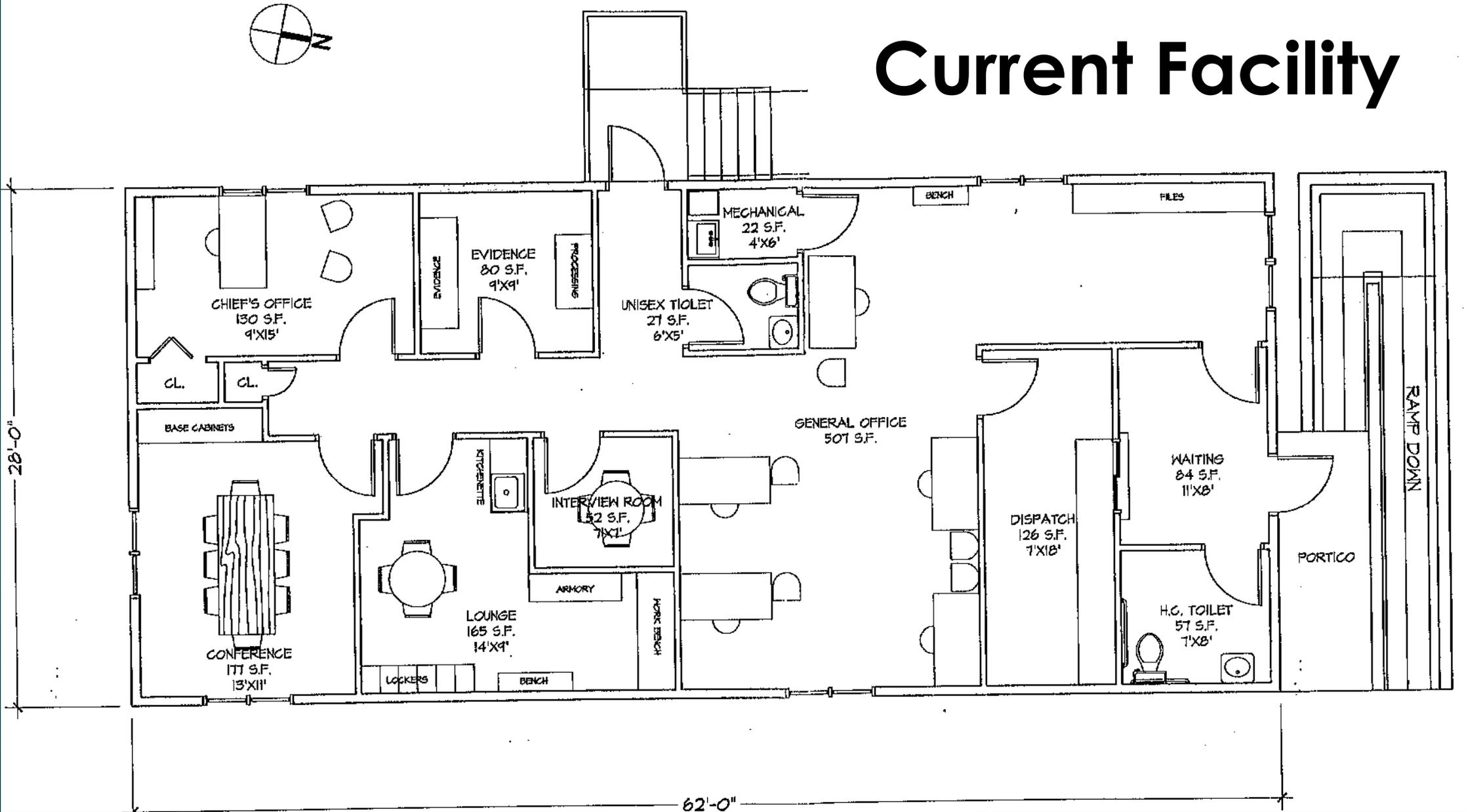
GOALS

- ▶ In October of 2014 a list of goals was presented to the new Chief of Police by the Mayor and Council.
- ▶ The first goal was to objectively assess the police department's operation, resources, equipment and personnel.
- ▶ In August of 2015 our progress on this goal was as follows:
 - Thoroughly evaluated prior operations and duty assignments. Improved on staffing complement for the first time since 1993. Addition of seventh full time officer enables true 24-hour coverage. Duties were fairly and appropriately redistributed to each officer.
 - Contracted expert for policy update/revisions to move towards state accreditation and improve the Department's effectiveness.
 - **Contracted architect for designs/plans for Police Department expansion to eliminate multipurpose/function rooms and provide space necessary for more efficient operations. (Contractors appropriated through donated funds)**

We are proposing this new facility to:

- ▶ Improve safety of all departmental personnel
- ▶ Improve visitor/guest safety
- ▶ Eliminate multipurpose rooms
- ▶ Provide space necessary for all law enforcement operations
- ▶ Reduce liability

Current Facility



Multipurpose Room

(Evidence Storage, Prisoner Processing, Videophone)



Fingerprint machine pictured on bottom right. Various evidence collected at bottom left.

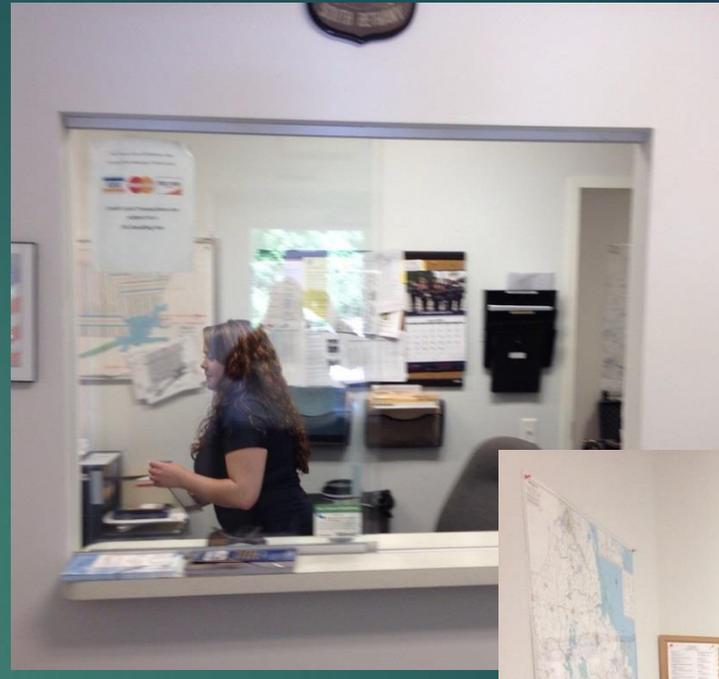
Evidence lockers pictured top right. Videophone top center.



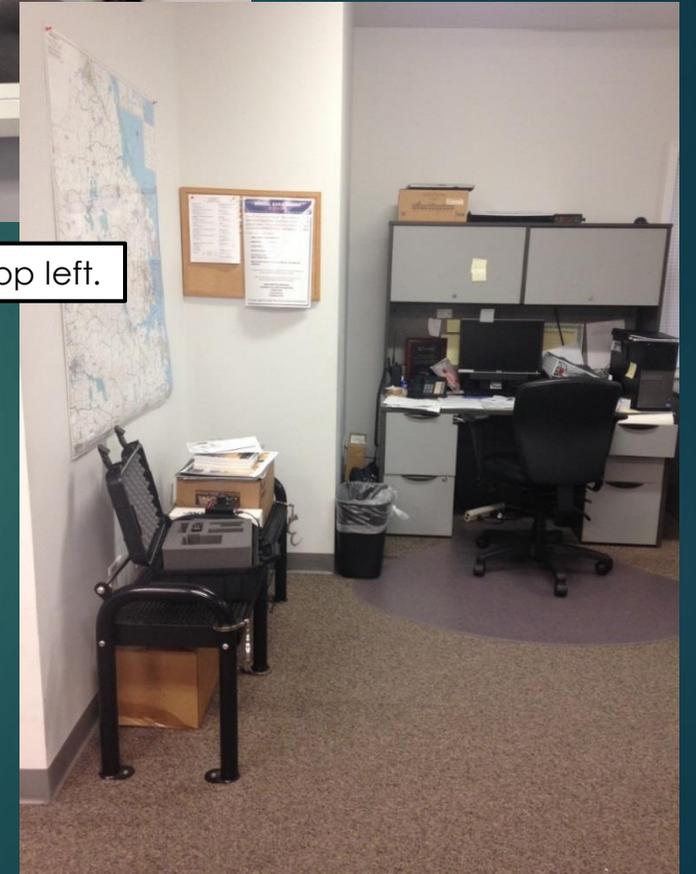
- Current space utilized in this room is insufficient to support multiple law enforcement functions.
- Creates legal issues regarding chain of custody when prisoners are being processed where evidence are stored (can compromise integrity of a case).
- Very little room to process (photograph, fingerprint, etc.) a prisoner.
- Videophone is utilized to contact a Judge for swearing of warrants and other daily police functions. It is challenging to have several individuals in the multipurpose room to complete this function and keep an acceptable level of officer safety.

Maintaining Safety

- The safety of all departmental personnel must be ensured.
- Additional surveillance equipment/doors should be provided to add layered protection to the facility and to also inhibit a suspect/detainee's desire to or ability to escape from custody.
- Prisoner detainment bench
 - Adequate for a cooperative detainee, however is not suitable for an uncooperative detainee or multiple detainees.
 - Located directly next to an officer's work station, as well as behind the receptionist/dispatch area. This places the departmental personnel in a vulnerable position.
 - Visitor's are exposed to disorderly and vulgar behavior due to the prisoner detainment bench's proximity to the building entrance/lobby.
 - Restraint chair for disorderly detainees is unable to be acquired due to space constraints.



Receptionist/dispatch area top left.



Prisoner bench
bottom left.
Officer's work
station bottom
right.

Kitchen / Locker Room / Armory



Refrigerator and other kitchen appliances in top left photo. Firearms locker pictured in bottom right. Officer lockers lining right wall.



- Unsanitary to have combination of food and firearms equipment.
- Officers do not currently utilize locker room to change due to the presence of food and the space restrictions.
- Officers do not currently utilize kitchen to eat (currently using conference room) due to the lack of space and presence of firearms equipment.
- Locker room has no shower for officers to prepare for the work day or to clean up after a complaint (water rescue, inclement weather, blood or other fluids from medical complaints, etc.)
- Limited armory space for cleaning of weapons and storage of ammunitions.

Addition to the South Bethany Police Department

- ▶ This proposal is not to increase the space for individual officers, but to provide the department with the necessary rooms for required law enforcement functions in a safe and efficient manner.
- ▶ Addition will accommodate the separation of the evidence storage, video phone and processing room, as well as the kitchen, armory, and locker room.
- ▶ Current structure will also facilitate a separation of the multipurpose rooms (locker room, armory, and evidence storage will remain in current building).
- ▶ Conference room will be enlarged to enable for officer training and meetings. Current conference room fits eight people, which doesn't allow for instructors as well as staff.

Strategic Management Research

Center:

Dr. Greg Warren

- Dr. Warren was contracted to provide South Bethany Police Department with a physical and operational assessment of our current police facility and to identify a comprehensive list of future facility physical and operational requirements.
- The assessment references current state accreditation requirements and national best practices for police station/facility operations.
- Project completed 03-16-16 and an analysis and recommendations report from Dr. Warren was received.
- Dr. Warren and his company will be available to speak at a meeting regarding his report.

Preliminary Architectural Floor Plan:

Prepared by Ryan Architecture, LLC

▶ Basic Services will include:

1. Conduct a site visit to measure and layout the existing building in the area of proposed construction and meet with the owner.
2. Review existing site conditions.
3. Prepare preliminary architecture floor plan.
4. Prepare a preliminary construction cost estimate.
5. Attend one additional owner meeting to present the plan and cost estimate.

Preliminary Construction Cost Estimate

May 2015

General Conditions	\$3,500
Renovations	\$5,000
Sitework	14,700
Foundtions	11,500
Framing	16,000
Deck & Stair	3,200
Siding/Soffit/Fascia	6,200
Shingles/DS/Gutters	6,300
Windows	6,300
Doors	2,200
Hardware	1,200
Drywall & Insulation	9,000
Painting	4,100
Carpet & Vinyl Tile	3,200
Electrical	4,800
Plumbing	3,700
HVAC System	9,400
HVAC Unit Replacement	<u>7,000</u>
	\$117,300
Archiectural, Structural and Mech, Elec and Plumb Engineering	17,600
Site Engineering	<u>6,000</u>
	\$23,600
20% Contingency	\$28,200
Construction/Design/Contigency	\$169,100
Allowance for Owner Direct Purchased Systems:	\$30,000
Fire/Smoke/Burglar Alarm Systems	
Security & Camera Systems	
Telecommunications/Computer Furniture	
TOTAL:	\$199,100

Building Addition Funds

- ▶ Police Department's contribution:
 - \$50,000 from Anna Panco Donation
 - Two potential \$25,000 installments of Sussex County grant funding (total of \$50,000)
 - **Total of \$100,000**