

**TOWN OF SOUTH BETHANY  
SLR & SS Committee Meeting Minutes  
Monday, November 16, 2015 at 10:00 AM  
Location: South Bethany Town Hall**

1. Call meeting to order	George Junkin
2. CRS presentation by Owen Grechter	Owen Grechter
3. Approve minutes from October 28, 2015 meeting	George Junkin
4. Discuss Ram's recommendations on the infrastructure prioritization.	All
5. Flood Damage Mitigation and Flood Insurance Costs - Handouts	Jim Gross
6. Suggestions for SLR & SS budget items for next year	All
7. What else should we be doing?	All
8. Date for next meeting	All
9. Adjournment	

**Agenda Item 1.** – George Junkin called the meeting to order at 10:00. Committee members present were Jim Gross, Frank Weisgerber, Dave Wilson, Dick Oliver and George Junkin. Guests were Jack Whitney (supporting grant activities), Danielle Swallow (DNREC, Delaware Coastal Programs) and Owen Gechter (Certified Floodplain Manager with Smart Vent). Daniel was participating by telephone.

**Agenda Item 2.** – CRS Presentation by Owen Gechter.

Owen gave Smart Vent's 15 minute presentation that could be given to homeowners at a future public outreach meeting. The presentation focused on flood loss prevention and flood insurance reductions. Charts showed reductions that were possible when freeboard was incorporated into the design. He also had examples where homeowners were paying high premiums because they did not have adequate flood vents. The presentation was very well received by the committee. At a public outreach meeting there would be consultants available from F.r.e (Flood Risk Evaluator) to speak one on one with homeowners relative to their insurance questions. Ideally homeowners would have available their elevation certificates and their current flood insurance declaration page to review with the consultants. There was lots of interaction and questions which George had to cut off in order to keep the agenda on schedule.

**Agenda Item 4.** – Discussion of Infrastructure Prioritization was moved up on the agenda so that Danielle would be able to participate. (She only had a limited time when she would be available.) This again was very difficult to prioritize. There was consensus among the committee members that the items that we should move forward with for inundation mapping were streets, ground mounted transformers, bulkheads and storm water catch basins. They felt that items on the list like drinking water and sanitary sewer system were important, but they were underground and an inundation map would not add value. The committee agreed that we should average the prioritizations, which the members had, to arrive at an average value. George agreed to take the values home and develop the chart. That chart is presented below.

<b>Infrastructure Type</b>	<b>Public Safety</b>	<b>Continuity of Town Operations</b>	<b>Property Value</b>	<b>Quality of Life</b>	<b>Cost Effectiveness</b>	<b>Total Score</b>
Transportation - Streets	4	4	3	4	4	<b>19</b>
Electrical/Power Ground Mounter Transformers	4	4	3	4	3	<b>18</b>
Water System	3	2	3	4	3	<b>15</b>
Sanitary Sewer System	3	2	3	4	3	<b>15</b>
Bulkheads	3	2	3	3	3	<b>14</b>
Dunes/Beaches	4	2	3	3	2	<b>14</b>
Town Buildings	3	3	2	2	3	<b>13</b>
Catch Basins	2	2	2	3	3	<b>12</b>
Open Space Wetlands	1	1	2	2	1	<b>7</b>

**Agenda Item 3.** – Approve Minutes from 10/28/2015. Jim Gross moved that the minutes be approved. Dave Wilson Seconded the Motion. The motion passed unanimously.

**Agenda Item 5.** – Flood Damage Mitigation and Flood Insurance Costs – Handouts

Jim Gross handed out copies of the handout and noted that the first sentence had been changed slightly and that the grandfathering article was now one that FEMA had prepared for insurance agents. Jim moved that the committee accept the package for delivery to Joe Hinks for distribution to interested homeowners, builders, architects and anyone else with questions, and that it be made available on the Town web site. Dick Oliver seconded the motion. The motion passed unanimously. Later in the meeting the question arose as to whether something on flood vents should also be

included. All agreed that it was important to include something on flood vents. Jim agreed to find something that could be included.

**Action Item 7. – What else should we be doing?**

This got discussed before the budget issues, since it would influence the budget decisions. It was decided that we should go after DNREC’s “2016 Resilient Community Partnership” opportunity. George informed the group that Jack Whitney had agreed to lead the effort to secure this partnership. Even though there is not a match requirement, it is good to volunteer some match since match is in the evaluation criteria for determining who is selected. The opportunity is valued at about \$75,000. The committee agreed that \$7,500 (10%) would be a reasonable volunteered cash match. In addition to the cash match there would be a significant in-kind match for volunteer and staff labor. This in-kind match would be determined after specific tasks (for example; management, planning, tracking, reporting, public meetings, outreach and technical support) were identified. On previous grants the in-kind match has been between \$5,000 and \$10,000. It was agreed that George would ask Council for permission to commit up to \$7,500 cash match that would be spent after May 1, 2016 and that Jack would present the partnership proposal at the December 11 Council Meeting.

**Agenda Item 6. – Suggestions for SLR & SS budget items for next year**

The SLR & SS page from the current town budget was reviewed. It is presented below.

Town of South Bethany  
FY 2016 Draft Budget Proposal - SLR

1st DRAFT 3/26/16  
Changes made 3/27/16  
Final Draft 3/29/16  
Adopted 4/16/16

Account Id	Account Description	FY 2014 Budgeted	FY 2014 Actual	FY 2015 Budgeted	FY 2015 Amended Budget	FY 2015 Expended YTD	FY 2015 % Used	FY 2016 Proposed	Difference Current vs Proposed	% INC/DEL (-) Over Current	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed
01-501-0200	Sea Level Rise (SLR)												
01-501-5201	SLR - Coastal Resilience/Risk Analysis		0	3,500	3,300	0	0%	0	-2,000	-100%			
01-501-5202	SLR - Elevation Data Collection		0	2,500	2,500	1,328	49%	0	-2,500	-100%			
01-501-5203	SLR - Travel Exp/SLR Collaboration		0	300	300	183	61%	500	200	67%			
01-501-5204	SLR - Check Valves		0	1,500	1,500	658	44%	1,500	0	0%	500	500	330
01-505-5202	SLR - Coastal Man Grant - VAWP	8,000	0		0				0	0%	1,500	1,500	1,500
	SLR - Education Document							2,000	2,000	100%			
	SLR - Education required by CRS							2,000	2,000	100%	2,000	2,000	2,000
	SLR - Grant Match							3,000	3,000	100%	5,000	5,000	5,000
	<b>Control Total</b>	<b>8,000</b>	<b>0</b>	<b>6,300</b>	<b>6,300</b>	<b>2,068</b>	<b>33%</b>	<b>9,500</b>	<b>3,200</b>	<b>31%</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
01-502-0200	Capital Expenditure Budget - List Items												
	<b>Capital Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>8,000</b>	<b>0</b>	<b>6,300</b>	<b>6,300</b>	<b>2,068</b>	<b>33%</b>	<b>9,500</b>	<b>3,200</b>	<b>31%</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>

The committee reviewed the FY2017, FY2018 and FY2019 Proposed budget items. It was noted that the \$500 for travel and the \$1,500 for check valves were miss located on the chart (They were one line lower than they should be.) The committee agreed that these numbers should remain the same and extended for the FY2020 proposed budget. The committee agreed that the \$2,000 for education required by CRS should stay the same and extended into FY2020. The committee agreed that the \$5,000 for match should be changed to \$7,500 for FY2017, but to keep the \$5,000 as it is for FY2018, 2019 and 2020.

**Agenda Item 8.** – The committee agreed that the next meeting should be at 2:00 PM on December 10, 2015 to review what would be presented to Council at their December 11 meeting.

**Agenda Item 10.** – At 11:45 Jim Gross made a motion to adjourn. Dick Oliver seconded the motion. The motion passed unanimously.