



**TOWN OF SOUTH BETHANY
TOWN COUNCIL REGULAR MEETING
Date: Friday, February 9, 2018**

**Revised & Posted
2/7/18**

Time: 2 p.m.

Location: South Bethany Town Hall

Agenda

I. Meeting Called to Order (Mayor Voveris) A. Call to Order by the Mayor B. Pledge of Allegiance to the Flag C. Announcement of Absences and Participation by Remote Access	5 minutes
Leadership and Committee Reports will optimally be posted on the Town's website on the Town Council Meeting Agendas and Minutes page at the time of the Council Meeting Agenda, and not less than 3 days prior to the Council Meeting. Leadership and Committee Reports can also be viewed at Town Hall. Use the following link to go to the Town Council Meeting Agendas and Minutes page: http://www.southbethany.org/TCMeetings.php	
II. Leadership Reports A. Mayor's Report (Pat Voveris) B. Town Manager's Report (Maureen Hartman) C. Treasurer's Report (Don Boteler) D. Police Department Report/Questions (Chief Crowson)	10 minutes
III. Committee and Commission Reports A. Assawoman Canal Trail (Carol Stevenson) B. Budget and Finance Committee (Don Boteler) C. Canal Water Quality Committee (Frank Weisgerber) D. Charter and Code Committee (Tim Saxton) E. Communications and Public Relations Committee (Carol Stevenson) F. Community Enhancement Committee (Sue Callaway) G. Planning Commission (Tim Shaw)	15 minutes
IV. Adoption of Minutes A. December 15, 2017, Town Council Meeting B. December 15, 2017, Town Council Executive Session	5 minutes
V. Administrative Matters A. Discussion and possible vote on the approval of the 2018 Board of Election – Reappointment of Carolyn Marcello, Bonnie Rae, and Sally Baker B. Discussion and possible vote on the approval of the 2018 Election Workers 1) Reappointment of Margaret Oliver and Pat Spangler 2) Appointment of Pat Weisgerber 3) Appointment of Dave Wilson as an alternate	5 minutes
VI. Presentation on the repurposing of the Police Department building (Chief Crowson)	30 minutes
VII. Discussion and possible vote on moving forward with the repurposing of the Police Department building	10 minutes
VIII. Discussion and possible vote on changes to parking permit procedures, fees, and permitted areas (Saxton)	20 minutes
IX. Schedule of Fees - Discussion and possible vote to adopt Resolution 1-18, A Resolution to Revise South Bethany's Schedule of Fees to include: – a possible change to parking permits fees – a possible reduction of the credit card processing fee – HVAC replacement and grading in Item 9 of the Schedule of Fees – a \$100 fee for demolition – a \$100 fee for road cuts – a \$100 fee for gas connections (Don Boteler)	10 minutes
X. Discussion and possible vote on Phase 2 of the microsurfacing project (Maureen Hartman)	15 minutes
XI. Discussion and possible vote on corrections to the Personnel Policy Manual and Employee Handbook (Maureen Hartman)	10 minutes
XII. Discussion and Possible Vote on a Property Owner's Request to Use the Council Meeting Room on May 3, 2018, for the National Day of Prayer (Pat Voveris)	5 minutes
XIII. Property Owner's Participation	15 minutes
XIV. Motion to go into executive session for the purpose of discussing a personnel matter in which the names, competencies, and abilities of individual employees will be discussed. 29 Del. C. sec. 10004(b)(9)	
XV. Executive session for the purpose of discussing a personnel matter in which the names, competency, and abilities of individual employees will be discussed. 29 Del. C. sec. 10004(b)(9)	30 minutes
XVI. Motion to reconvene the Town Council Regular Meeting	
XVII. Discussion and possible vote on matter discussed in executive session involving a personnel matter in which the names, competency, and abilities of individual employees were discussed	5 minutes
XVIII. Adjournment	
*Meeting to be limited to 240 minutes as requested by a majority of Council	Total 190 MIN.

Note: The agenda items, as listed, may not be considered in sequence. This agenda is subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the meeting. 29 Del.C § 10004(e)(2)

PV/phs:2018 2 9 Revised & Posted 2/7/18 to add HVAC replacement and grading in Item 9 of the Schedule of Fees to Agenda Item IX. Information was not available at the time of the original posting.

Revised & Posted 2/5/18 to add Items XIV, XV, XVI, & XVII regarding an executive session for the purpose of discussing a personnel matter in which the names, competency, and abilities of individual employees will be discussed. 29 Del. C. sec. 10004(b)(9). Information was not available at the time of the original posting.

Copies to: Mayor, Town Council, Town Manager, Website