



Ryan Architecture, LLC

Architecture · Interior Space Planning · Site Planning

June 8, 2017

Mayor Pat Voveris
Town of South Bethany
402 Evergreen Road
South Bethany, DE 19930

RE : RENOVATIONS TO THE SOUTH BETHANY POLICE DEPARTMENT

Dear Mayor Voveris :

After our design review meeting on 5/25/17, I prepared a Phase Construction Solution for the Town's review. I have now revisited the concept of repurposing space within the current building to provide a low-cost, temporary, stop-gap solution.

This Conceptual Plan addresses most, but not all the issues identified by the Dr. Greg Warren Study:

1. Correct the detainee quarters that are within sight and sound of Staff, Visitors and Potential Witnesses
2. Separate the Armory, Lounge and Locker Rooms
3. Remove Processing prisoners from the Evidence Room
4. Continue with a detainee bench; add a separate area for Juveniles

I have prepared three drawings; the first is the Original 2007 Design, the second shows Current Use of the Space. Changes from the Original to the Current Plan are underlined.

The last drawing shows repurposing options for the Town's consideration. This concept addresses most of the Warren Study's goals until such time the Addition is constructed. The solution does not require major changes to the existing walls, lighting or HVAC System. A new door & wall provide a secure Armory.

In the proposed plan, Processing is moved into the Chief's Office; the Chief is moved to the Conference Room and the Sergeant is moved to the Squad Room (which is common in smaller Police Departments); and the Sergeant's Office is converted into a Holding Room. Small group meetings could take place in the Chief's Office using stack chairs; larger meetings would be conducted in the Town Hall. Further input from the Department is required to develop a final plan.

Page 2
Mayor Pat Voveris
June 8, 2017

The proposed design:

- Provides an enclosed Holding Room for the separation of male/female or, juvenile/adult detainees.
- Provides a secure Armory
- Provides a Processing Room separate from the Evidence Room (a major liability concern addressed by the Warren Study)

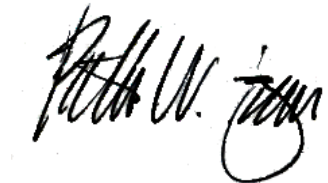
It does not provide:

- Separate Locker and Lounge Facilities
- An Additional Restroom (detainees will still use the front HC Bathroom)
- Additional Office Space
- A Conference Room

The long-range solution remains construction of Addition to provide adequate, adjacent space for the Department.

Sincerely,

RYAN ARCHITECTURE, LLC

A handwritten signature in black ink, appearing to read "Patrick W. Ryan". The signature is stylized and cursive.

Patrick W. Ryan, AIA, P.P

PWR/pr