

**TOWN OF SOUTH BETHANY
TOWN COUNCIL ORGANIZATIONAL MEETING MINUTES
JUNE 4, 2016**

CALL TO ORDER

Pursuant to Charter Section C-7, Mayor Pat Voveris called the June 4, 2016, Town Council Organizational Meeting to order at 10:00 a.m., followed by the Pledge of Allegiance to the Flag.

ATTENDANCE

PRESENT: Council Members Sue Callaway, Carol Stevenson, Frank Weisgerber, new Council Member Tim Shaw, and Mayor Pat Voveris; Town Clerk Dee Burbage; and Administrative Assistant Pam Smith

PRESENT BY REMOTE ACCESS: Council Member Wayne Schrader (Due to technical difficulties, Councilman Schrader's connection was lost after the appointment and vote of Mayor Pro-Tem, Secretary, and Treasurer was taken.)

EXCUSED ABSENCE: New Council Member Don Boteler

SWEARING IN NEW COUNCIL MEMBERS

Town Clerk Dee Burbage swore in incumbent Pat Voveris as Mayor.

Town Clerk Dee Burbage swore in incumbent Sue Callaway and new Council Member Tim Shaw.

APPOINTMENT AND VOTE OF MAYOR PRO-TEM, SECRETARY, TREASURER

Mayor Voveris appointed Council Member Callaway to serve as Mayor Pro-Tem, Council Member Shaw to serve as Secretary, and Council Member Boteler to serve as Treasurer.

A motion was made by Council Member Stevenson, seconded by Council Member Weisgerber, to accept Mayor Voveris' appointments. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, Shaw, and Schrader

AGAINST THE MOTION: None

The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO NOT REAPPOINT THE SEA LEVEL RISE AND STORM SURGE COMMITTEE AND PUT THE INITIATIVES REGARDING SEA LEVEL RISE UNDER THE PLANNING COMMISSION

After a question from the public and a response from Mayor Voveris, a motion was made by Councilwoman Callaway, seconded by Councilman Weisgerber, to not reappoint the Sea Level Rise and Storm Surge Committee and put the initiatives regarding sea level rise under the Planning Commission. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

COMMITTEE ASSIGNMENTS – APPOINTMENT AND POSSIBLE VOTE ON CHAIRPERSON AND MEMBERS

Mayor Voveris made the following appointments as committee chairs:

- A. Community Enhancement Committee – Council Member Callaway
- B. Budget and Finance Committee – Council Member Boteler
- C. Canal Water Quality Committee – Council Member Weisgerber
- D. Charter and Code Committee – Owner John Fields
- E. Communications and Public Relations Committee – Council Member Stevenson

The following lists of committee members were read aloud (*Administrative Assistant's Note: Per the Committee Guidelines, Committee members must be citizens of South Bethany in order to be a full voting member of any committee. Staff members may serve on Committees as non-voting members*):

Community Enhancement Committee Members: Sue Callaway, Don Chrobot, Donna Farrow, Diann Nazarian, Bobbe Stephan, Kent Stephan, Carol Stevenson, Pat Weisgerber, and Garnet Timbario.

Budget and Finance Committee Members: Don Boteler, Steve Farrow, Christine Keefe, Renee McDorman, and Melvin Cusick.

Canal Water Quality Committee Members: Frank Weisgerber, George Junkin, Al Allenspach, Jack Whitney, Dave Wilson, Ron Wuslich, Frank McNeice, Tony Caputo, and Glenn Tom

Charter and Code Committee Members: John Fields, Wayne Schrader, George Junkin, and Joseph Hinks.

Communications and Public Relations Committee Members: Carol Stevenson, Linda Whitney, Ann Boteler, Margaret Oliver, Lisa Saxton

A motion was made by Council Member Callaway, seconded by Council Member Shaw, that Council approve the committee chairperson appointments and committee members. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO APPOINT TIM SHAW AS TOWN COUNCIL LIAISON FOR THE PLANNING COMMISSION

Mayor Voveris appointed Councilman Tim Shaw to serve as the Town Council Liaison for the Planning Commission. A motion was made by Council Member Stevenson, seconded by Council Member Weisgerber, to accept Mayor Voveris' appointment. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

ADMINISTRATIVE MATTERS: CONSIDERATION AND POSSIBLE VOTE TO APPOINT SHARON POLANSKY TO THE PLANNING COMMISSION

A motion was made by Council Member Callaway, seconded by Council Member Shaw, to appoint Sharon Polansky to the Planning Commission. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO RECONFIRM COMMITTEE GUIDELINES

A motion was made by Council Member Weisgerber, seconded by Council Member Callaway, to reconfirm the committee guidelines as presented in the Town Council Organizational Meeting packet.

Mayor Voveris pointed out that in the last paragraph on Page 7 the word "June" is struck through because there are times when the Town Council Organizational Meeting is at the end of May rather than the beginning of June.

The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO ADOPT THE RULES OF PROCEDURE

A motion was made by Council Member Weisgerber, seconded by Council Member Callaway, to accept the Rules of Procedure as presented in Council's meeting packet.

Mayor Voveris pointed out that the following rule was added: Cell phone usage is not allowed at the Council table during any meetings.

The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

(The Town of South Bethany Rules of Procedure is attached.)

REVIEW 2016-2017 MEETING SCHEDULE

Mayor Voveris pointed out the following:

The November Town Council Regular Meeting will be Friday, November 18, 2016, at 7 p.m. due to Veterans Day being on the second Friday of November.

There will be no November Town Council Workshop Meeting.

There will be no December Town Council Workshop Meeting.

There will be no January Town Council Regular Meeting or Town Council Workshop Meeting.

The April Town Council Regular Meeting will be Friday, April 7, 2017, at 7 p.m. due to Good Friday being on the second Friday of April.

A motion was made by Council Member Weisgerber, seconded by Council Member Shaw, to accept the 2016-2017 Meeting Schedule.

The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

REVIEW ORGANIZATIONAL LIST

Council Members had the Organizational List in their packet and were asked to let the Administrative Assistant know if they had changes to their contact information.

ADJOURNMENT

Prior to adjournment Mayor Voveris thanked the public for coming and said the Council is looking forward to a productive year.

A motion was made by Council Member Shaw, seconded by Council Member Stevenson, to adjourn the June 4, 2016, Town Council Organizational Meeting at 10:20 a.m. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Council Members Stevenson, Weisgerber, Callaway, and Shaw

AGAINST THE MOTION: None

The motion was unanimously carried.

PS:2016 06 04 Organizational Meeting Minutes Adopted 6 10 16

Attachment: Rules of Procedure