

**TOWN OF SOUTH BETHANY
LEADERSHIP AND COMMITTEE REPORTS
FOR JULY 14, 2017, TOWN COUNCIL REGULAR MEETING**

LEADERSHIP REPORTS

- Treasurer's Report—Submitted by Councilmember Boteler:

7/11/2017

Town of South Bethany
Monthly Treasurer's Report - As of Jun 30, 2017
by Don Boteler, Treasurer

**Fiscal 2018 Year-to-Date (6/1/17 – 6/30/17) Revenues and Expenditures**

	<u>Adopted Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Total Operating Revenue	\$2,278,867	\$0	\$2,278,867	\$1,006,005	44%
Total Operating Expenditures	<u>\$2,278,867</u>	<u>\$0</u>	<u>\$2,278,867</u>	<u>\$400,189</u>	<u>18%</u>
Revenue less Expenditures	\$0	\$0	\$0	\$609,271	
Revenue from Grants/Donations	\$136,421	\$0	\$136,421	\$17,084	13%
Expenditures from Grants/Donations	<u>\$136,421</u>	<u>\$0</u>	<u>\$136,421</u>	<u>\$30,019</u>	<u>22%</u>
Revenue less Expenditures	\$0	\$0	\$0	(\$12,935)	
Capital/Reserve Revenue (from Fund Balance)	\$555,802	\$0	\$555,802	\$0	0%
Capital/Reserve Expenditures	<u>\$555,802</u>	<u>0</u>	<u>\$555,802</u>	<u>36,078</u>	<u>6%</u>
Revenue less Expenditures	\$0	\$0	\$0	(\$36,078)	
Total Revenue - All Funds	\$2,971,090	\$0	\$2,971,090	\$1,023,089	34%
Total Expenditures - All Funds	<u>\$2,971,090</u>	<u>\$0</u>	<u>\$2,971,090</u>	<u>\$466,286</u>	<u>16%</u>
Revenue less Expenditures	\$	-	\$0	\$556,802	

Fiscal 2018 (6/1/17 – 6/30/17) Summary of Year-to-Date Departmental Budget to Actual

	<u>Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Revenues:					
Property Taxes	\$511,206		\$511,206	\$454,869	89%
Realty Transfer Taxes	\$355,000		\$355,000	\$51,960	15%
Gross Rental Taxes	\$540,000		\$540,000	\$6,057	1%
Grants	\$136,421		\$136,421	\$17,084	13%
All other revenue	\$872,661		\$872,661	\$493,120	57%
Appropriated Fund Balance	<u>\$555,802</u>	<u>\$0</u>	<u>\$555,802</u>	<u>\$0</u>	<u>0%</u>
Total Revenue	\$2,971,090	\$0	\$2,971,090	\$1,023,089	34%
	\$0				
Expenditures:					
General & Administrative Department	\$648,721		\$648,721	\$115,716	18%
Public Works Department	\$260,628		\$260,628	\$41,111	16%
Trash	\$317,865		\$317,865	\$52,983	17%
Public Safety Department	\$704,489		\$704,489	\$114,970	16%
Ambulance	\$74,306		\$74,306	\$0	0%
Beach Patrol Department	\$251,422		\$251,422	\$71,377	28%
Town Committee	\$29,495		\$29,495	\$4,031	14%
Grants	\$136,421		\$136,421	\$30,019	22%
Other (Capital)	<u>\$547,743</u>	<u>\$0</u>	<u>\$547,743</u>	<u>\$36,078</u>	<u>7%</u>
Total All Expenses	\$2,971,090	\$0	\$2,971,090	\$466,286	16%

Highlights on Revenue

Revenues are tracking to budget

Highlights on Expenditures

Expenditures are tracking to budget

- **Mayor's Report**—Submitted by Mayor Voveris:

6/22 Traveled to Dover with Councilman Tim Shaw to attend the evening meeting of the DLLG (Delaware League of Local Governments) to hear an update on the State budget activity. The DLLG lobbyist, Lincoln Wills, prepared an excellent recap of activity at Legislative Hall. His delivery included no negative impact (revenue loss) for our Town.

7/02 Participated in the festive South Bethany Boat Parade by riding in the "Safety Boat" with Chief Crowson, and owners Dan Cowell, Joe Conway and Terry Conway. The Conways kindly supply their boat for this yearly parade activity which is very popular and always well attended.

7/03 Attended the Concert at Town Hall that was initiated by the Communications and Public Relations Committee. The talented band was entertaining and interactive with the audience that easily included 200 attendees. Let's keep this activity on our calendar for fun in the sun!

7/04 Travelled the parade route in the Bethany Beach Parade. Our 1965 Black Cadillac Coupe De Ville included two of our beautiful South Bethany children, Sophia and Collin Damato. South Bethany also made quite a showing with our "award winning" float and Police Department Humvee. Various owners, volunteers from the Communications and Public Relations Committee and the Community Enhancement Committee, and beautiful children from our community proudly and artistically were part of a "sweet" display that was enjoyed by the tremendous crowd out to support the parade. Hats off to Don Chrobot and Maintenance for once again supporting this volunteer effort and guiding our float to rightful recognition.

7/13 Will attend the Ambulance Group morning meeting at Sea Colony for budget review. Will also attend the ACT (Association of Coastal Towns) afternoon meeting in Lewes where Todd Lawson from County Council will speak about progress on the Comprehensive Plan.

7/21 Councilman Shaw and I will meet with Chris Bason from CIB (Center for the Inland Bays) to hear about his ideas for improving waterway management.

Thank you.

- **Town Manager's Report**—Submitted by Maureen Hartman:

- Attended the DeLea Founders Insurance Trust (DFIT) meeting on June 7. Dividends will be released this year. South Bethany is proposed to receive \$18,649.21.
- Attended a Sussex County Association of Towns (SCAT) meeting with Councilman Shaw on June 9. Several discussions ensued regarding legislation currently before the House.
- On June 13, Councilman Weisgerber assisted me with a site visit on Tern. The resident had numerous concerns about algae in the canals. Councilman Weisgerber addressed his concerns and questions.
- Attended a Budget and Finance meeting on June 19th.
- Continue to post items of interest on the Town's Facebook Page. Staff added a link to the Town's website and we will put something in our next newsletter as well. We continue to receive positive feedback on the page and have utilized it extensively for Town events.

- Working with Code Enforcement Constable Hinks on the CRS program. The 5-year cycle verification will be due in 2018 and Amanda Gowans from CRS will be meeting with us on December 13 to go over the process.
 - Met with Ron Scherlag from Republic Services regarding the issues that the Town has been experiencing with recycle pick up. Mr. Scherlag is recommending that we add another recycle day next year. If the Council considers this, there would have to be an amendment to the contract (and additional money to consider).
 - Met with Bill Pfaff, Director of Sussex Co Economic Development, on June 21. Mr. Pfaff discussed the services provided and offered to be a resource for the Town if/when needed.
 - Met with representatives from Verizon on June 22 to discuss the placement of Distributed Antenna System (DAS) towers in South Bethany. The state of Delaware will be signing legislation in July allowing the placement of the towers. Delmarva Power is partnering with Verizon by allowing them to place the antennas on their existing poles. This project is planned for 2018.
 - Algae harvesting was conducted week of June 26. On June 30th, Scott Figurski from DNREC contacted me to advise that both pieces of equipment broke down and they will return to Town once both are repaired. The Town sent a letter of thanks to Mr. Richard Mais for allowing DNREC to set up their staging area on his property.
- **Police Department Report**—Submitted by Chief Troy Crowson:

Residents Beware: Driveway Scam

The South Bethany Police Department would like to make residents aware of a recent scam in South Bethany and several surrounding coastal areas. Subjects have gone door to door offering services to do asphalt paving to resident's driveways. These subjects are then asking for payment before services are provided and not returning to do the work. The South Bethany Police Department encourages residents not to hire contractors that have approached them by going "door to door", but to seek out known legitimate companies for any work. These incidents are currently under investigation. Anyone with information regarding these incidents is urged to contact the police department at 302-539-3996.

Departmental Training

Cpl. Jenney attended the FBI-LEEDA Command Leadership Institute class, hosted by the Dover Police Department from June 19 through June 23rd. This class is a dynamic, intense and challenging 4 ½ day program specifically and uniquely designed to prepare law enforcement leaders for command level positions. The Command Leadership Institute's focus is to provide real life contemporary, best-practice strategies and techniques for those aspiring to command level assignments. Students engage in topics such as credibility, command discipline and liability, dealing with problem employees, and leading change within an organization.

Office of Highway Safety

Cpl. Burton, Cpl. Jenney, and Ptlm. Loulou participated in the Impaired Driving Mobilization hosted by the Office of Highway Safety. Extra officers patrolled the highway for DUI's between June 5th and June 25th. The goal of OHS is to decrease alcohol impaired driving fatalities 10% from the 2010-2014 calendar year average by December 31st, 2017.

June Bugs

The Town of South Bethany has been fortunate to make it through another year without any major June Bug incidents, thanks to the diligence and consistency of our officers! The number of noise complaints from parties this year were minimal, all of which were handled swiftly and without reoccurrence.

Barricade

Reminder: the barricade at Black Gum and Kent Avenue has been back in effect since May 15th. It will be in place from 10 am to 1 pm throughout the summer, until September 15th. Entry through Black Gum is NOT PERMITTED between these hours. This includes South Bethany Residents, contractors, etc. Please do not attempt to enter the community during those hours, if necessary, access is available using Coastal Highway.

- **Beach Patrol Report**—Submitted by Capt. Ryan Dacey:

6/7/17-7/11/17

Rescues – 5 rescues due to rip currents

Lost Children – Bethany Beach Patrol lost 4 year old boy, found at south end of South Bethany

Medical Emergencies – 8 year old dove in, hit head first, sent to Beebe for X-rays

Competitions: Middlesex All Women’s Event – South Bethany placed 4th overall
Sea Colony Competition – South Bethany placed 3rd overall

COMMITTEE REPORTS

- **Budget and Finance Committee** – Submitted by Councilmember Boteler:

The Budget and Finance Committee met on Monday, June 19, 2017. All property owner members of the committee – Steve Farrow, Chris Keefe, Joe Mormando and Don Boteler – were in attendance along with Town Manager Maureen Hartman and Finance Director Renee McDorman.

The committee meeting began with a review of FY 2017 budget vs. actual. The committee then reviewed a draft high level presentation of FY 2017 results, including the year-end balances of the various reserve accounts, to be made at the June 22 Town Council workshop. The committee agreed to a number of revisions to the presentation, which was then finalized and made available on the town’s website prior to the workshop. Committee members asked questions and sought clarifications on year-end results and reserve account balances and were satisfied with responses and explanations provided by Ms. McDorman and Ms. Harman. The committee determined to consolidate the special project reserve into the unassigned reserve account to simplify the presentation of reserves and in recognition of the Town Council’s prior rejection of the bids on the police building expansion.

The committee reviewed the format of the monthly treasurer’s report and determined that no changes are needed at this time.

- **Canal Water Quality Committee** – Submitted by Councilmember Weisgerber:

Dave Wilson team lead for the water testing group generated a report that can be viewed in its entirety on the Town website in the CWQC section. An interesting segment reports sampling taken in the spring of 2017 compared with the measurements taken over the same period in 2014-2016 showed:

- Measurements of low DO and Algae >10ft increased in spring of 2017 relative to same period in 2014-2016
- Low DO measurements started in April probably due to higher air temperatures

Oyster Informational Signs have been posted at street ends along South Anchorage canal where York oysters have been deployed.

Information gotten from John Schneider (DNREC Watershed Steward), Robin Tyler (DNREC Ecologists/Environmental Scientist), Jonathan Cohen (Professor Marine Biosciences U of D), Larry Trout (DNREC), Chuck Williams(DNREC), Quay Dortch, Ph.D. (NOAA), Andrew McGowan (CIB):

- South Bethany canal issues arise because the muck/sediment on bottom is put into the water column (storms, boat engines and such) which releases phosphates and provide nutrients to fuel Algae blooms.
- Furthermore, as Algae blooms die they sink and decomposed by sulfate reducing bacteria which produces hydrogen sulfide that mixes into top layer of water and kills fish
- All recommend a Core sampling be done to determine canal sediment composition and depth to sand
- Belief is that suction dredging will need to be deeper that 6 inches possibly 1-2 feet due to 50 years of decomposition accumulation
- Currently there is no answer to halt proliferation of Algae blooms other than removal of sediment that supports the environment that they need to exist
- Expectations should be set to minimize possibly eliminate Algae blooms to the point where spring filamentous algae blooms could be reduced to the point that the harvester no longer comes to people's minds
- We will meet with John Schneider, Robin Tyler, Chuck Williams, Larry Trout after Core sampling results are back to discuss best path forward to address sediment removal
- All agreed that once SB canals are back to base that we need to address prevention
- All agreed our Oyster and Floating wetlands deployments are a step in the right direction

Sea Colony Wetpond is on schedule to be started in Fall 2018 since DelDOT will not do disruptive road work in that area till summer activity is over.

George Junkin and Frank Weisgerber met with Duffield Associates who did SB canal dredging in 2007 on Thursday June 29th 10am at Town Hall. Discussions centered on questions and concerns we have involving the 'suction dredging' of our canals that has been learnt from our research and SME responses.

Sediment Core sampling (John Schneider(DNREC) has recommendation) to determine true depth to the sand base of canals cost estimates are being researched.

- **Charter and Code Committee** – Submitted by John Fields, Chair:

The Charter and Code Committee has not held a meeting since the last Regular Council Meeting in June 2017 therefore the Committee has nothing to report at the July 2017 Regular Council Meeting.

- **Communications and Public Relations Committee** – Submitted by Councilmember Stevenson:

The Communications and Public Relations Committee met on June 13, 2017 at 1 pm in the Town Hall. All members, Ann Boteler, Margaret Oliver, Lisa Saxton, Linda Whitney, and Chairman Carol Stevenson were present. A review of the budget for the current year was discussed as complaints had been made to the chairman that the Town Council is spending excessively for "fun" and has no money to maintain town roads or purchase Mobi Mats. It was explained that spending on public relations is a very small part of the budget and that there is actually money in the budget for road repairs and Mobi Mats. The committee agreed that

there is value in creating opportunities for citizens to become involved in such activities and in providing a positive message about our community.

Work on the Photo Exhibit was reviewed and all agreed it was a successful project for both CEC and C and PR Committees. A Review of the Realtor Outreach concluded that it is important to maintain a good relationship with realtors which helps keep track of potential problems with rental units and helps to ascertain that rental tax is being collected of all rental properties.

Upcoming movies include "The Secret Life of Pets" on July 13th and "Moana on August 3rd. Both will be staffed by the volunteers of the committee who will hand out treats and popcorn at the events.

The week of July 4th was a special one here in South Bethany. There were fun things to see and do all over town. Check out the pictures of our great activities on the South Bethany Town Hall Facebook page and on the Email updates. The week started off with the best Boat Parade ever! Thanks to Kathy Jankowski and Kent Stephan we had 21 boats sailing the canals. On Sunday, July 2nd, Joe and Terry Conway patrolled the area with their safety boat staffed by EMS Dr. Dan Cowell, Police Chief Troy Crowson, and the Mayor Pat Voveris. The weather was perfect and the boats were spectacular! Our local boaters became Gilligan's Islanders, Alice in Wonderland, Beauty Pageant Winners, Duck Dynasty, South "Bath-any", American Patriots, and more! A special 5 foot long homemade boat by Jeff Schmidt "Dancing with the Waves!"

Monday evening entertainment was by the "Over Time Rock Band" at a free outdoor concert at Town Hall. The entire C and PR Committee was on hand to assist attendees. A highlight of the event was playing of the South Bethany Song. Children of all ages listened and danced to the music of this fine local band. The concert had over 300 in attendance. It is hoped that this new tradition will continue! Next year could be even better! Rock On!

The South Bethany tradition of excellence continued on July 4th with another first place winning entry in the Bethany Beach Independence Day Parade! The Mayor with town children Sophia and Collin Damato lead our contingent in a 1965 Cadillac Coupe de Ville driven by Mark Hill. The theme of our float was "Celebrate the Sweet Life in South Bethany!" Maintenance Chief Don Chrobot and wife Debbie drove the town vehicle accompanied by grandson James Mason and Councilwoman Carol Stevenson who was the town "LifeSaver" for the event. Local children and grandchildren Leah Chrobot, Sadie Regardie, Lucy, Cammie, and Mikala Fulk helped Councilwoman Sue Callaway and Resident Alicia Blamphin rounded out the happy crew cheering from our beach benches under the shade of a giant gumball machine! It was a candy extravaganza! Willie Wonka Junkin urged all the parade goers to follow our happy band to Sweet South Bethany! Not to be outdone, Chief Crowson in our South Bethany Rescue Vehicle made sure that everyone was eating candy responsibly! Resident John Blamphin became a "dentist" with a giant toothbrush riding on top of the Rescue Vehicle! Walking the entire parade route and passing out candy and toothbrushes were Stephanie Bunoski, Rob Ward, Jen Regardie, Mike and Karen Tine, and Eddie Oliver. Float creators and designers were Garnet Timbario, Pat and Frank Weisgerber, Carol and Todd Stevenson, Don Chrobot, Jon Stiffler, and Kent and Bobbe Stephan.

Healthy Initiatives continue with Boot Camp on Tuesday and Saturday mornings from 7:30 to 8:30am. Class sizes vary but average attendance has been increasing to over 25 attendees as the classes continue. Instructors for Boot Camp are our own South Bethany residents Mel and Kim Royster. Yoga also has had large numbers of folks attending with a record July 4th class of 97 students! Yoga instructors will add a Wednesday evening class to the mix as well as a class on Labor Day. The instructors are Deborah Finger and Meghan Hanebutt.

Volunteer participation makes all these great events possible. Consider signing up next year! We have traditions to uphold, some old and some new here at the Sweetest Little Beach in Delaware! The C and PR Committee meets next on August 1st at 1 pm.

- **Community Enhancement Committee** – Submitted by Councilmember Callaway:

The CEC will not meet during July as members are busy working on the annual Adopt Beauty Contest and volunteering for other town-sponsored summer activities.

Public Works Update

CEC Chair Sue Callaway met with Public Works to conduct a comprehensive review of landscaping in South Bethany. After the meeting and an on-site review of all specific landscaped areas, a list of tasks was developed for current and future enhancements.

Thanks to Public Works for installing over 200 American flags along the Route 1 pedestrian pathway for the July 4th week as part of a CEC initiative started last year. An additional thanks for all the effort put forth by Public Works on the July 4th float! It's a great team effort!

Adopt-A-Canal End Program

The 7th Annual Adopt Contest is underway and includes 34 canal/road ends. The contest runs from Friday, June 30th until Thursday, July 20th. Thanks to South Bethany resident photographer Michael McGowan for taking all the canal end contest photos. Thanks to Pat Weisgerber for joining Sue Callaway to install all the contest signs June 29th. Email News Updates were prepared and are being sent out weekly to announce the annual contest and encourage participation in the contest. Thanks to Maureen Hartman for posting on Facebook; thanks to Pam Smith for coordinating the online voting with Beach-Net; and thanks to Janet Powell for organizing the online vote submissions. Votes will be tabulated shortly after the contest and winners will be announced via email.

2017 Photography Exhibit

ART IN THE HALL - the 2017 South Bethany Photography Exhibit ended on June 23rd. Participants have been very positive in their remarks to the CEC regarding the Exhibit. CEC will discuss and evaluate the Exhibit at its next meeting and will also solicit feedback from photographers via email regarding their interest in hosting a 2018 Exhibit and any suggested ideas for enhancement.