

**TOWN OF SOUTH BETHANY
TOWN COUNCIL BUDGET WORKSHOP MEETING MINUTES
MARCH 23, 2017**

MEETING CALLED TO ORDER

Mayor Voveris called the March 23, 2017, Town Council Budget Workshop Meeting to order at 2:00 p.m.

ATTENDANCE

PRESENT: Councilmembers Don Boteler, Sue Callaway, Wayne Schrader, Tim Shaw, Frank Weisgerber, and Mayor Pat Voveris; Chief Troy Crowson; Finance Director Renee McDorman; and Administrative Assistant Pam Smith

PRESENT BY REMOTE ACCESS: Councilmember Carol Stevenson

DISCUSSION, POSSIBLE VOTE, AND PRESENTATION OF RESOLUTION NO. 1-17, A RESOLUTION IN RECOGNITION OF DELORIS "DEE" BURBAGE

Mayor Voveris read Resolution 1-17.

A motion was made by Councilmember Boteler, seconded by Councilmember Callaway, to adopt Resolution 1-17. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

Mayor Voveris presented the framed resolution to Dee Burbage. The audience showed their appreciation of Ms. Burbage's service with applause.

ADOPTION OF MINUTES

• March 10, 2017, Town Council Workshop Meeting

A motion was made by Councilmember Shaw, seconded by Councilmember Boteler, to accept the March 10, 2017, Town Council Workshop Meeting Minutes. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

• March 10, 2017, Town Council Executive Session

A motion was made by Councilmember Boteler, seconded by Councilmember Schrader, to accept the March 10, 2017, Town Council Executive Session Minutes. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

- March 10, 2017, Public Meeting on FY2018 Draft Budget

A motion was made by Councilmember Schrader, seconded by Councilmember Callaway, to accept the March 10, 2017, Public Meeting on FY2018 Draft Budget Minutes. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

- March 10, 2017, Town Council Regular Meeting

A motion was made by Councilmember Shaw, seconded by Councilmember Boteler, to accept the March 10, 2017, Town Council Regular Meeting Minutes. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

DISCUSSION AND POSSIBLE VOTE REGARDING VOLLEYBALL AND PICNIC TABLES ON THE BEACH

Motion: A motion was made by Councilmember Callaway, seconded by Councilmember Weisgerber, to table this agenda item.

Councilmember Callaway stated that she feels that the process for this activity has not been followed and she believes it needs to be vetted. Councilmember Callaway said any project has to be written up with proposed costs and Town employee involvement. Councilmember Schrader suggested discussing the issue at the next session.

Vote: The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

FY2018 (MAY 1, 2017 TO APRIL 30, 2018) DRAFT BUDGET REVIEW TO INCLUDE DISCUSSION AND POSSIBLE VOTE ON ANY LINE ITEM OR BUDGET AND FINANCE COMMITTEE RECOMMENDATION PROPOSED FOR THE FY 2018 BUDGET

Councilmember Boteler led the discussion on the FY2018 draft budget review and requested that Council use the Budget and Finance Committee (B&F) Recommended Budget column as the default budget column. Councilmember Boteler invited Council to discuss and make motions regarding any line item in the B&F Recommended Budget column with which they had concerns.

Under Proposed Capital Expenditures Council discussed the possible encapsulation of the Town Hall building. There was a consensus to leave the expenditure in the budget in case Council does decide the encapsulation is necessary.

There was a consensus to leave \$2,500 in the budget for the survey of Pine Road.

CEC – South Bethany Street Light Initiative: The expense is going to be \$3,000 less than budgeted. Mayor Voveris stated that DelDOT is recommending that the Town not take down the cobra lights that are currently on Route 1. Mayor Voveris said it is a safety issue. Councilmember Callaway said the CEC went back to Delmarva Power after the Town received DelDOT's comments. The Delmarva Power representative said the cobra lights on Route 1 are not highway safety lights – they are not a highway projecting light. The representative did not have any concerns about safety and he felt that the street lamps will project the same amount of light as the current cobra lights on Route 1. Chief Crowson said the police are always in favor of lighting, but he does have concerns about what DelDOT has said. Chief Crowson said he would not discount anything that DelDOT recommends particularly on Route 1. Chief Crowson said Delmarva Power specializes in lighting and DelDOT specializes in traffic safety. Chief Crowson would like to see the two agencies coincide on their recommendations. Mayor Voveris said she is not hearing major objection to the initiative but she wants to be on record that this is a concern of hers and it is not something she can support because she is worried about the safety. Councilmember Boteler said this will be up for a vote on the budget at the April 7, 2017, Town Council Regular Meeting.

CEC – Evergreen Respite: Because the proposed area is wetlands, Mayor Voveris suggested increasing the budget for the Evergreen Respite to cover permits that may be required. Councilmember Boteler said the CEC budget has the extra \$3,000 in the South Bethany Street Light Initiative which can be moved to the Evergreen Respite line item.

Public Safety Salary Expense: Council and Chief Crowson discussed Chief Crowson's proposed Police Department promotions. In the end, Council did not make changes to the Budget and Finance Committee's recommendation of the 2 ½ percent step increase without a COLA.

DISCUSSION AND POSSIBLE VOTE TO APPROVE ORDERING ONE NEW BEACH PATROL ALL-TERRAIN VEHICLE (ATV) INCLUDED IN THE FY 2018 BUDGET

A motion was made by Councilmember Boteler, seconded by Councilmember Weisgerber, to approve ordering one new Beach Patrol All-Terrain Vehicle (ATV) included in the FY 2018 Budget. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

DISCUSSION AND POSSIBLE VOTE TO APPROVE THE CONTRACT FOR THE BAND CONCERT ON JULY 3, 2017, AS PROPOSED BY THE COMMUNICATIONS AND PUBLIC RELATIONS COMMITTEE FOR THE FY 2018 BUDGET

A motion was made by Councilmember Weisgerber, seconded by Councilmember Callaway, to approve the contract for the band concert on July 3, 2017, as proposed by the Communications and Public Relations Committee for the FY 2018 Budget. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS POTENTIAL CANDIDATES FOR THE POSITION OF TOWN MANAGER IN WHICH INDIVIDUAL CITIZEN'S QUALIFICATIONS TO HOLD A JOB WILL BE DISCUSSED AS WELL AS A COMPENSATION PACKAGE. 29 DEL. C. 10004(B)(1).

A motion was made by Councilmember Boteler, seconded by Councilmember Callaway, to go into executive session to discuss potential candidates for the position of Town Manager in which individual citizen's qualifications to hold a job will be discussed as well as a compensation package. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

EXECUTIVE SESSION TO DISCUSS POTENTIAL CANDIDATES FOR THE POSITION OF TOWN MANAGER IN WHICH INDIVIDUAL CITIZEN'S QUALIFICATIONS TO HOLD A JOB WILL BE DISCUSSED AS WELL AS A COMPENSATION PACKAGE. 29 DEL. C. 10004(B)(1).

At 4:08 p.m. Council went into executive session to discuss potential candidates for the position of Town Manager in which individual citizen's qualifications to hold a job will be discussed as well as a compensation package.

MOTION TO RECONVENE THE TOWN COUNCIL BUDGET WORKSHOP MEETING

A motion was made by Councilmember Shaw, seconded by Councilmember Callaway, to reconvene the March 23, 2017, Town Council Budget Workshop Meeting. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

Council reconvened the Town Council Budget Workshop Meeting at 4:19 p.m.

DISCUSSION AND POSSIBLE VOTE TO HIRE A NEW TOWN MANAGER WITH THE COMPENSATION PACKAGE AS DISCUSSED IN EXECUTIVE SESSION

A motion was made by Councilmember Boteler, seconded by Councilmember Weisgerber, to approve the offering of the Town Manager job at the discussed compensation and with the additional help for moving. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.

PUBLIC COMMENT PERIOD

There were no comments from the public.

ADJOURNMENT

A motion was made by Councilmember Shaw, seconded by Councilmember Weisgerber, to adjourn the March 23, 2017, Town Council Budget Workshop Meeting at 4:21 p.m. The voting was as follows:

FOR THE MOTION: Mayor Voveris and Councilmembers Stevenson, Weisgerber, Callaway, Boteler, Schrader, and Shaw

AGAINST THE MOTION: None

The motion carried with a 7-0 vote.